



**EXECUTIVE BOARD
Meeting Minutes
Saturday, May 21, 2016**

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 10:08 a.m. on Saturday, May 21, 2016, by President Lew Keliher. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee

PresidentLew Keliher
Past President..... Michelle Spenser
President ElectGene Wachtel

Executive Board Representatives

Administration Sly Boskovich for Shani Watkins
Business Education..... Mark Sabo
Career Counseling & Employment Readiness Terry Derrig
Family and Consumer Sciences..... Dawn Boyden
Marketing Education..... Darby Vigus
Industrial Technology Education Tim Winn for John Davis
Health Sciences Terri Karkau

Executive Board Absent:

Agricultural Education Aubrey Markel
Skilled and Technical Sciences..... Ryan Nickels
Awards Chair (Ex Officio) Vern Chandler

Staff Present:

Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman

Guests Present:

ACTE..... Doug Meyer
CTSOs Larry Howe

Agenda Changes: No changes were made to the agenda.

Calendar Update: The calendar was updated and would be posted on the website.

Consent Agenda: Terry moved that the consent agenda be approved as presented. The motion was seconded by Tim W. and carried.

- Minutes 1/30/16
- Financial Reports 4/30/16
- Executive Committee Reports
- Section Reports
- Correspondence

President Elect Candidates: Tim K. reported that we are waiting for one person to talk to their superintendent before making the commitment.

ACTE Update (Doug Meyer):

- National Policy Seminar in March – one of the best attended
- Region V Conference in April – record turnout in San Diego (100-150 more than usual)
- Encouraged sections to nominate a full slate of awards so the state can submit a full slate to the regional competition
- Washington bidding for 2018 Region V Conference
- Doug ends his year as ACTE President on June 30
- Vision 2016 in Las Vegas
- STEM session to get more girls included
- Region V 2017 in Rapid City, South Dakota
- Awards ceremony at Mount Rushmore
- Send section president elects to Region V

CTSOs Update (Larry Howe):

- Handout for state officer training (7 of 8 CTSOs participating)
- Lineup of students for Summer Conference
- Civic engagement plans for February

Board Learning: Webinar with IamCTE.org / curriculum consortium.

- 95-98% of Arizona districts using curriculum
- \$2.50 per student in-state / \$3-\$4 out-of-state
- Not trying to make money – cost recovery
- Terry moved that the Board sees value of the product and charges the Executive Director and Executive Committee to proceed and continue to discuss engaging with Arizona. The motion was seconded by Terri and carried.

Legislative Committee Update:

- Where do we go from here?
- Time to start thinking about legislative focus for 2017
- WACTA retreat – draft message, CTE prioritized, limit the direct charge, across-the-board message
- Governor – Jay Inslee / Bill Bryant
- Superintendent – top two at Summer Conference Closing Session
- WOVE PAC supports Chris Reykdal

Professional Development Committee Update:

- Summer Conference numbers are up
- Session grid explanation
- Board meeting 10-4

Membership/Awards Committee Update:

- Ended April with 1,747 members
- Requested video interviews for Teacher of the Year nominees

Review of Clock Hours: Terri moved that without objection, the Executive Board reviewed the inservice evaluation summaries/assessments for clock hour programs held between May 1, 2015, and April 30, 2016. The motion was seconded by Mark and carried.

- [ACTE Region V Leadership Conference - April 20-23, 2016](#)
- [ACTE's CareerTech VISION 2015 - November 19-22, 2015](#)
- [WA-ACTE Fall STEM & ARTS Conference - November 5-6, 2015](#)
- [WA-ACTE Summer CTE Conference - August 10-12, 2015](#)
- [Engineering and CTE - Great STEM Partner - August 9, 2015](#)
- [Reaching Distinguished with Google Forms & Quizlet - August 9, 2015](#)
- [Science and the Food Supply - August 9, 2015](#)
- [New CTE Directors' Workshop - August 9, 2015](#)
- [Being the Best Teacher Ever - August 9, 2015](#)
- [FBLA Advisor Training - August 9, 2015](#)
- [First Aid & CPR Renewal - August 9, 2015](#)
- [Exploratory STEM Course Training in Engineering - August 8-12, 2015](#)
- [CASE Institute - July 6-16, 2015](#)
- [PLTW Core Training Institutes - June/July 2015](#)
- [Assembly and Integration of Rostock MAX 3D Printer - June 24-26, 2015](#)
- [A Workshop on Launch: STEM for Elementary Students - June 12, 2015](#)

2016-2017 Budget:

- Gene and Tim K. reviewed and explained the proposed budget
- Budget leaves \$35,000 in unrestricted funds
- Unbalanced to the good of \$9,740

Resolutions: Changes or new resolutions to Tim K. by July 1.

Constitution: WAVA name change to WACTA and various wording edits.

Bylaws:

- Membership categories to match ACTE
- WAVA name change to WACTA
- Various wording edits

Policies and Procedures: Proposed amendments to be adopted at October meeting.

Executive Session:

- Paid intern if executive director leaves
- Succession planning
- Basic how-to manuals
- Tim K. personal goals

Approval of Budget: Mark moved that the proposed budget for the 2016-2017 fiscal year be approved as presented. The motion was seconded by Dawn and carried.

Out-of-State Travel Approval: Darby moved that the out-of-state travel for the Executive Director and Executive Committee be approved. The motion was seconded by Terri and carried.

- ACTE Convention, November 30 – December 2, 2016, Las Vegas
 - Executive Director, President, Past President, President Elect
- National Policy Seminar, March 12-15, 2017, Washington DC
 - Executive Director, President, President Elect
- Region V Conference, April 6-8, 2017, Rapid City SD
 - Executive Director, President, President Elect

Section Updates:

- HSCTE proposed Constitution amendment
 - Mark moved that the WA-ACTE Executive Board approved HSCTE's proposed changes to their Constitution. The motion was seconded by Tim W. and carried.
- WAME new website – www.mywame.com

Adjournment: The meeting was adjourned at 3:34 p.m.

Future Meetings:

- August 6, 2016, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane